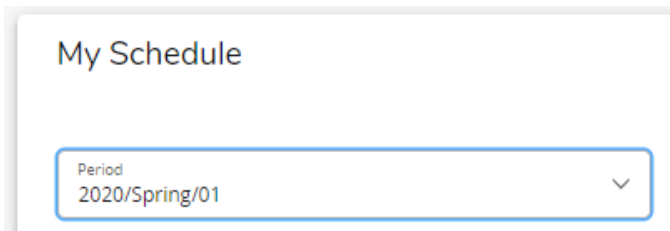


# Albright College Self-Service - Student Documentation

## View Your Schedule:

- Under the Registration tab, select My Schedule
- Change the Period to the year/term/session

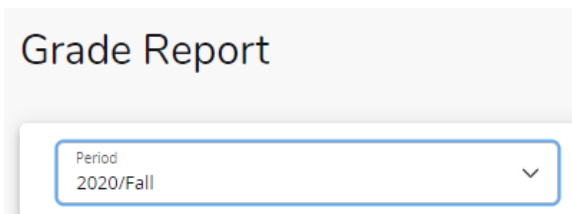


My Schedule

Period  
2020/Spring/01

## View Your Grades:

- Under the Grades tab, select Grade Report
- Select the Year/Term under Period



Grade Report

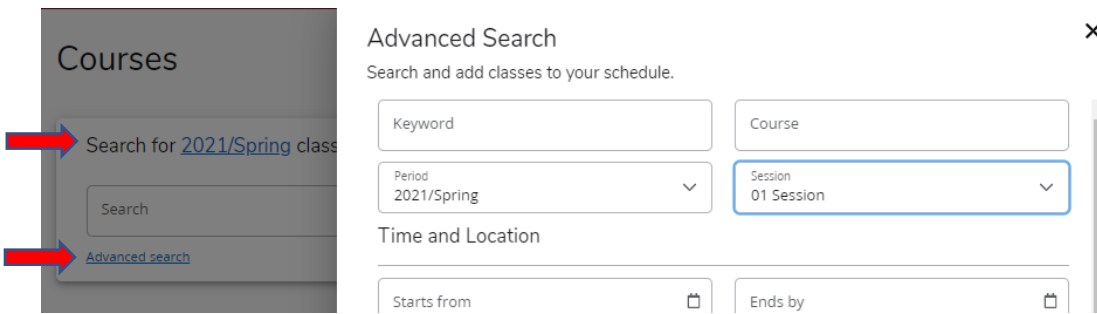
Period  
2020/Fall

## View Your Unofficial Transcript:

- Under the Grades tab, select Unofficial Transcript

## Register for Classes:

- Under the Registration tab, select Courses
- Search for classes - Select the appropriate year/term
- Use Advanced Search to search by period and session. Can further search for General Education courses (e.g., Connections, Synthesis, etc.) by selecting from the General Education dropdown located at the bottom of the Advanced Search



- Select the Add button to place a course in your shopping cart.

Courses

Search for 2021/Spring classes

Search

[Advanced search](#)

[New search](#)

274 Results

[ACC101: Financial](#)

Section: 1AOL | Session: 01 Session | Subtype: Lecture  
Type: Online Course | Duration: 2/15/2021 - 4/6/2021  
11:00 AM - 12:15 PM  
MTWTh  
Albright College, Distance Learning, Room Online

E

1.00 Credits

1 Seats Left

Add

[ACC101: Financial](#)

Section: 1BOL | Session: 01 Session | Subtype: Lecture  
Type: Online Course | Duration: 2/15/2021 - 4/6/2021  
12:30 PM - 1:45 PM  
MTWTh  
Albright College, Distance Learning, Room Online

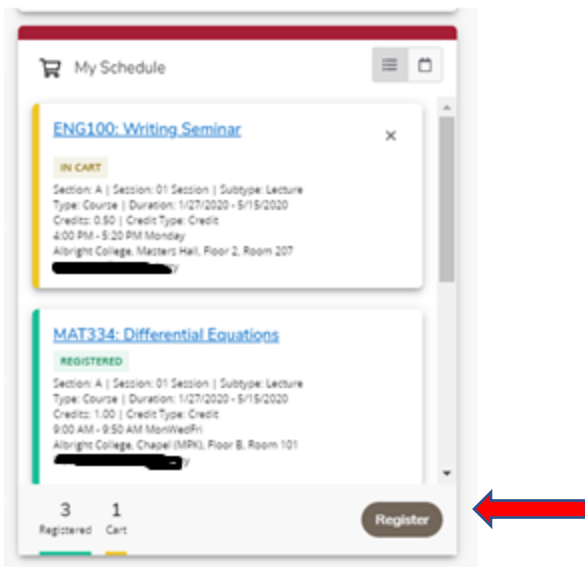
M

1.00 Credits

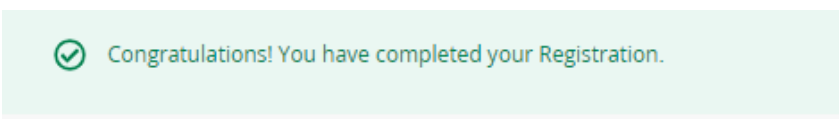
20 Seats Left

Add

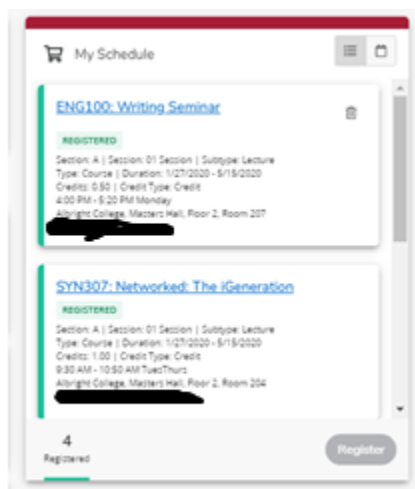
- Course(s) will be added to your shopping cart. My Schedule displays courses you already are registered for (in green) and those in your cart (in yellow)
- Select the Register button on the bottom



- You will see a message that you have completed your Registration.



- Course(s) now appears as Registered in your cart



## Finances:

- Under the Finances tab, select the LionPay link
- View your balance, view your statements, and process payments