Albright College Self-Service - Student Documentation

View Your Schedule:

- Under the Registration tab, select My Schedule
- Change the Period to the year/term/session

My Schedule	
Period 2020/Spring/01	 ~

View Your Grades:

- Under the Grades tab, select Grade Report
- Select the Year/Term under Period

Gr	ade Report	
	Period 2020/Fall	~

View Your Unofficial Transcript:

- Under the Grades tab, select Unofficial Transcript

Register for Classes:

- Under the Registration tab, select Courses
- Search for classes Select the appropriate year/term
- Use Advanced Search to search by period and session. The search can be further refined for General Education courses (e.g., Connections, Synthesis, etc.) by selecting from the General Education dropdown located at the bottom of the Advanced Search

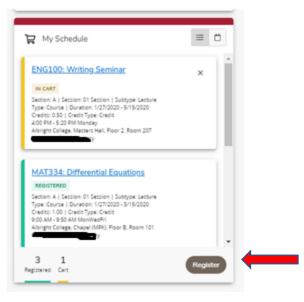
- Acceptance of Student Financial Responsibility Form needed for each Academic Year/Academic Term prior to registering

Courses	Advanced Search Search and add classes to your schedule.			×
Search for <u>2021/Spring</u> class	Keyword		Course	
Search	Period 2021/Spring	~	Session V	
Advanced search	Time and Location			
	Starts from	ö	Ends by	

- Select the Add button to place a course in your shopping cart.

Courses				
Search for 2021/Spring classes				
Search				Q
Advanced search				New search
274 Results				
ACC101: Financial Section: 1AOL Session: 01 Session Subtype: Lecture Type: Online Course Duration: 2/15/2021 - 4/6/2021	E	1.00 Credits	1 💿 Seats Left	Add
11:00 AM - 12:15 PM MTWTh Albright College, Distance Learning, Room Online				
ACC101: Financial Section: 1BOL Session: 01 Session Subtype: Lecture Type: Online Course Duration: 2/15/2021 - 4/6/2021	M	1.00 Credits	20 Seats Left	Add
12:30 PM - 1:45 PM MTWTh Albright College, Distance Learning, Room Online	—			

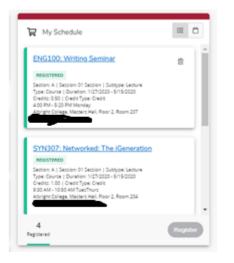
- Course(s) will be added to your shopping cart. My Schedule displays courses you already are registered for (in green) and those in your cart (in yellow)
- Select the Register button on the bottom



- You will see a message that you have completed your Registration.

Ongratulations! You have completed your Registration.

- Course(s) now appears as Registered (in green) in your cart



Finances:

- Under the Finances tab, select the LionPay link
- View your balance, view your statements, and process payments